AFF To Do List

**Before Class Starts**

Advertise: Create Facebook event / video ad in church / flyers

Recruit and assistant and table leaders
Recruit babysitters if need be
Schedule leader meeting to divide responsibilities and tasks
Sign-up table in foyer of church (remember sign-up sheets and flyers)
Reminder emails for leaders and members a few days before class starts

Order member books or remind members to order their own

Make copies of leader guide or ask leaders to order their own

**Things to Remember for the First Night**

Member books
Leader guides for leaders

Appetite for Freedom DVDs (make sure you have a TV and DVD player)
Cash box and change

Music DVDs for worship (such as Hillsong etc) or live worship if possible

Tablecloths, sugar, tea, napkins, coffee, plates, forks, spoons, cups etc
Print forms: Sign-up sheet, Class Schedule, Snack sign-up, Agreement Forms, Prayer Requests

Cold water and Ice
Warm water for tea / coffee
Milk / milk substitute
Ask leaders to bring healthy snacks / decor for their tables on the first night